

## F100

### 1 User Management

#### - Administrator Operations

To ensure data security of the device, user can operate the device only after the administrator password is authenticated.

#### - Administrator Authentication

1. Press (\*) [the indicator is off and makes a long beep].
2. Press (#) [you can authenticate the password]
3. Enter the Administration Password. (The default password : 123456)
4. Authentication successful (The indicator turns green)
5. Exit (Press \* or no operation within 20 sec.)

#### - Change Administration Password

1. Administration password is authenticated
2. Press 8 (we can change the password)
3. Enter the administration password Group 1 or 2 or 3 )
4. Enter a new administrator password.
5. Enter the new administrator password again for authentication. If successful, proceed to step 6, if fail (indicator turn red and make 3 beep), back to step 4
6. Success, the indicator turns green and makes a long beep.
7. Exit, the device automatically exit the process when the operation is complete.

"6-digit password are automatically verified. For password less than 6 digit, please press # to enter the verification process.

#### - Open Door by Administrator Password.

1. Administrator password is authenticated.
2. Press 0, the indicator turns green and makes a long beep.
3. Press 0, The indicator turns green and makes a long beep.
4. Door opened, the indicator turns green and makes a long beep.
5. Exit, the device automatically exits the process when the operation is completed.

#### - Administrator password Forgotten.

If the administration password being forgotten, press the tamper switch for 3 times to reset the password to the default administration password. (123456) 30 to 60 sec. after the device is disassembled from the wall or door. (there is long beep 30sec. After the device is disassembled from the wall or door)

#### - Add New Users

- 1 Administrator password is authenticated.
- 2 Press 1. The indicator turns green and makes a long beep.
- 3 Register fingerprint 3 times to get a fingerprint or swipe the card once.
- 4 success. The indicator turn green and makes a long beep.
- 5 Success. Press \* to exit. Fail back to step 4.

- Register cards in batches

- 1 Administrator password is authenticated.
- 2 Press 6. Swipe the first card once only(if fail the indicator turn red and makes 3 beep), then enter the total number of cards
- 3 Card are successfully registered in batches. Exit

- Delete User

- 1 Administrator password is authenticated.
- 2 Press 2. the indicator turn green and makes a long beep.
- 3 Enter a user ID, press the fingerprint or swipe the card.
- 4 verify whether the user is authentic.
- 5 The user is deleted. The indicator turns green and makes a long beeps.

Device Mode. Defoult mode set as mode no4

- 1 Administrator password is authenticated.
- 2 Press 5. the indicator turns green an makes a long beep.
- 3 Enter the authentication mode.
- 4 Success. The indicator turnd green and makes a long beep
- 5 exit

## Authentication Moode##

mode	Type	Description
Mode 1 (No.1)	PW	Only password
Mode 2 (No.2)	RF	Card Only
Mode 1 (No.3)	FP	Finger Print Only
Mode 1 (No.4)	FP/PW/RF	Fingerprint or password or card
Mode 1 (No.5)	Rf & PW	Card and Password
Mode 1 (No.6)	Fp & Pw	Fingerprint and Password.

